

Decision Number: 62 (2014/15)

## **Portfolio Holder Executive Decision Statement**

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

**Subject:**

The Supply of Compostable Paper Garden Waste Collection Sacks for the fortnightly Household Garden Waste Collection Service

**Details of Decision taken**

That Alpha Waste Solutions, Ltd. is to be said supplier for the two year period 01/04/15 to 31/03/17 with an option for a third year

**Reason for Decision**

To ensure the supply of up to 150,000 garden waste sacks per annum for sale by Sevenoaks District Council to District households.

**All Documents considered:**

1. Tender document, dated 15 January 2015
2. Successful Tender document, dated 6 February 2015
3. Garden Waste Sacks Tender Evaluation Feb-March 2015

**Details of any alternative options considered and rejected by the Member when making the Decision:**

See document no. 3 above

**Financial implications**

The cost of sacks will be up to £26,550 per annum, which will generate net revenue up to £54,450 per annum before other service-related costs.

**Legal Implications and Risk Assessment Statement**

Sacks are purchased in accordance with Council's procurement requirements. Purchases are subject to written agreements and payments made following delivery and satisfactory specification compliance checks.

**Equality Impacts** (Consideration of impacts under the Public Sector Equality Duty)

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted**

The Direct Services Procurement Programme has been prepared by the Head of Direct Services and reviewed by the Chief Officer Environmental and Operational Services. Tender documents were opened by the Chief Officer Environmental and Operational Services in the presence of Portfolio Holder for Local Planning and Environment, the Recycling and Commercial Manager, and the Democratic Services Officer.

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**Details of any conflicts of interest**

**a) declared by any executive member who is consulted by the Decision Taker**

**b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict**

<b>Decision taken by:</b>	Portfolio Holder for Local Planning and Environment
<b>Signed by Portfolio Holder</b>	
<b>Date of Decision</b>	11.3.2015
<b>Record made by:</b>	RVA
<b>Date of record:</b>	13.3.2015

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